

# REGISTRATION

January – June Semester 2017

FACULTY OF ENGINEERING – SHU Electronic Engineering

## 1. REGISTRATION PROCESS

- Students are expected to register on line.
- Students paying their fees through Bank Loans should register manually. (See section 3.2)

## 2. REGISTRATION PERIOD (REGULAR & PRORATA)

**4<sup>th</sup> January 2017 – 17<sup>th</sup> January 2017**

Period	Total Payment
4 <sup>th</sup> January 2017 – 17 <sup>th</sup> January 2017	Fee + 2% NBT
18 <sup>th</sup> January 2017 – 22 <sup>nd</sup> January 2017	(Fee + Rs.4000) * 2% NBT
23 <sup>rd</sup> January 2017 – 31 <sup>st</sup> January 2017	(Fee + 10% + Rs. 4000) * 2% NBT

### Course Fee Calculation

Ex :

Course Fee = 115,000/=

2% NBT = 2,300/=

Total Payment = 117,300/=

Please register on time to avoid the late processing fee.

Registration system will AUTOMATICALLY shut down at 11:59 PM on 31<sup>st</sup> January 2017

## 3. PAYMENT

### 3.1 Payments to SLIIT made in Cash should be paid to the following Bank Accounts:

Bank of Ceylon - 000 1630552

Sampath Bank - 00 399 0000033

Nations Trust Bank - 100380005000

“SRI LANKA INSTITUTE OF INFORMATION TECHNOLOGY”

Sampath Bank – Vishwa Online - Payment Interface under “Higher Education Institutes”

**Nations Trust Bank – CDM Machine (located in Malabe SLIIT) – use SLIIT Payment Interface**

**Nations Trust Bank – Mobile Banking/Cash Collection Unit - (located in Malabe SLIIT within 9<sup>th</sup> to 13<sup>th</sup> January)**

### 3.2 Payments made through Bank Loans

- Students who pay full registration fees through **bank loans** should make such payments by a cheque/bank draft issued by the Bank Concerned.
- Such students should register manually by using the application available with the Cashier and by handing over the duly filled application and the Bank draft to the Cashier.

### 3.4 SLIIT Fees

Year	Regular Semester Registration	
	Regular (Sem 1)	Prorata Registration - Without semester registration (per module)**
Y1	----- -	-----
Y2	Rs. 140,000/= + 2% NBT + GBP150	Electronic Engineering - 11,667/= + 2% NBT

**\*PRO RATA (module repeat) fee for REGULAR SEMESTER REGISTERED students = Rs. 5000/= +2% NBT**

## 4 PRORATA REGISTRATION CONDITIONS

### 4.1 Students registered for a semester

Type	Period of last Attempt	CA Result	Final Exam Result	Carrying forward CA	Type of Registration Required	Payment to be made – Per Module
1	2015 January-June Semester to 2016 June-December	Pass	Fail	Allowed	Final Semester Examination (Repeat)	<b>1. With Semester Registration - Exam Fee only Rs 5,000/= + 2% NBT per Module</b>  <b>2. Without Semester Registration – Should register under prorata basis</b>
2	2014 June- December	Pass	Fail	Not allowed	Prorata Registration (module repeat)	
3	Any	Fail	Fail	Not allowed	Prorata Registration (module repeat)	

### 4.2 Students who are not registered on a regular basis during January - June in 2017.

- Students should register on a prorata basis for outstanding subjects.
- Those who have obtained pass marks in CA in January - June Semester 2015 to June - December 2016 will be allowed to use such marks under prorata registration and attempt the end semester examination only.
- This requirement needs to be communicated to Manager Registry & Examinations in writing.
- Others, will have to repeat the entire module under prorata registration.

<b>Withdrawal of Registration and obtaining Refunds</b>	<b>No refund requests will be entertained after 5<sup>th</sup> March 2017.</b>
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## 5. VERY IMPORTANT

- For applications to be accepted by the system,
  - All information sought should be provided. (Do not leave blank spaces)
  - Full payment should be made and details be provided.
- Please consult Manager - International Programs immediately and essentially during the registration period if you confront any problems in the registration process.

Manager – International Programs