

REGISTRATION

January – June Semester 2017

FACULTY OF ENGINEERING – LJMU Architecture

1. REGISTRATION PROCESS

- Students are expected to register on line.
- Students paying their fees through Bank Loans should register manually. (See section 3.2)

2. REGISTRATION PERIOD (REGULAR & PRORATA)

4th January 2017 – 17th January 2017

Period	Total Payment
4 th January 2017 – 17 th January 2017	Fee + 2% NBT
18 th January 2017 – 22 nd January 2017	(Fee + Rs.4000) * 2% NBT
23 rd January 2017 – 31 st January 2017	(Fee + 10% + Rs. 4000) * 2% NBT

Course Fee Calculation

Ex :

Course Fee = 115,000/=

2% NBT = 2,300/=

Total Payment = 117,300/=

Please register on time to avoid the late processing fee.

Registration system will AUTOMATICALLY shut down at 11:59 PM on 31st January 2017

3. PAYMENT

3.1 Payments to SLIIT made in Cash should be paid to the following Bank Accounts:

Bank of Ceylon - 000 1630552

Sampath Bank - 00 399 0000033

Nations Trust Bank - 100380005000

“SRI LANKA INSTITUTE OF INFORMATION TECHNOLOGY”

Sampath Bank – Vishwa Online - Payment Interface under “Higher Education Institutes”

Nations Trust Bank – CDM Machine (located in Malabe SLIIT) – use SLIIT Payment Interface

Nations Trust Bank – Mobile Banking/Cash Collection Unit - (located in Malabe SLIIT within 9th to 13th January)

3.2 Payments made through Bank Loans

- Students who pay full registration fees through **bank loans** should make such payments by a cheque/bank draft issued by the Bank Concerned.
- Such students should register manually by using the application available with the Cashier and by handing over the duly filled application and the Bank draft to the Cashier.

3.4 SLIIT Fees

Year	Regular Semester Registration	
	Regular (Sem 1)	Prorata Registration - Without semester registration (per module)**
Y1	----- -	Rs. 10,714/= + 2% NBT
Y2	Rs. 150,000/= + 2% NBT	-----

***PRO RATA (module repeat) fee for REGULAR SEMESTER REGISTERED students = Rs. 5000/= +2% NBT**

4 PRORATA REGISTRATION CONDITIONS

4.1 Students registered for a semester

Type	Period of last Attempt	CA Result	Final Exam Result	Carrying forward CA	Type of Registration Required	Payment to be made – Per Module
1	2016 January-June Semester to 2016 June-December	Pass	Fail	Allowed	Final Semester Examination (Repeat)	1. With Semester Registration - Exam Fee only Rs 5,000/= + 2% NBT per Module 2. Without Semester Registration – Should register under prorata basis

4.2 Students who are not registered on a regular basis during January - June in 2017.

- Students should register on a prorata basis for outstanding subjects.
- Those who have obtained pass marks in CA in January - June Semester 2015 to June - December 2016 will be allowed to use such marks under prorata registration and attempt the end semester examination only.
- This requirement needs to be communicated to Manager Registry & Examinations in writing.
- Others, will have to repeat the entire module under prorata registration.

Withdrawal of Registration and obtaining Refunds	No refund requests will be entertained after 5th March 2017.
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5. VERY IMPORTANT

- For applications to be accepted by the system,
 - All information sought should be provided. (Do not leave blank spaces)
 - Full payment should be made and details be provided.
- Please consult Manager- International Programs immediately and essentially during the registration period if you confront any problems in the registration process.

Manager – International Programs